



Guidelines for submitting Authors

1. General guidelines

The journal includes three types of publications:

- a) Research articles that will be subject to double-blind peer review.
- b) Magazine articles published in a separate magazine section.
- c) Book reviews. Other articles and book reviews are subject to review by the editorial group.

Manuscripts should be submitted in Norwegian or English to: didactica@gmail.com

Manuscripts should be submitted in Microsoft Word format (.doc or .docx) in simple format.

2. Submission process

Please indicate in the submission form what type of publication that is intended. Contributions could be submitted in Norwegian or English.

The manuscript should introduce the general topic or theme of the study, as well as the context of the study, in relation to both a Nordic (particularly for manuscripts in a Nordic language) and an international readership. There could be calls for papers on a specific theme. If your paper is intended for a specific theme, please indicate this in the submission.

If there are more than one author, the submitting author should be the corresponding author responsible for all communication with the journal.

Where a version of the manuscript has already been published, the submitting author should attach a statement to this effect and identifying that the article can be published by Didactica with no costs incurred by the copyright holders. Authors are responsible for obtaining permissions from copyright holders.

A manuscript will be considered under the condition it has not been submitted for publication to any other journal, nor is published or is planned to be published in any other journal or publication.

An English language version of an article that has been published elsewhere in another language may be submitted for consideration. When submitting a manuscript in this category the submitting author is required to state that this is the case. Further, the submitting author is required to provide a statement that a re-publication in English is allowed with no cost to Didactica incurred by the copyright holders. Authors are responsible for obtaining permissions from copyright holders. English language manuscript versions will be processed as others.

All identification of the author(s) should be omitted from the manuscript so that it can be sent anonymously to reviewers. In places where reference is made within the manuscript to published work of the author(s), the author(s) should replace this reference with the statement 'deleted for anonymity' and omit details of the publication from the reference list. Please omit the text under the



heading Acknowledgements as well. If a manuscript is accepted, the submitting author will be asked to reinsert these details.

There are no strict word limits for submissions, but articles are recommended to be of 4,000-10,000 words including references and endnotes, and book reviews of 1,500 words. Reviews of several books should be no more than 4,000 words. Special themes could be longer on agreement.

A short biography including the name, title(s) and affiliation(s) of the author(s) should be submitted in a separate document.

Authors are responsible for obtaining permissions from copyright holders for reproducing any illustrations, tables, figures or lengthy quotations that have been previously published elsewhere.

To increase the coherence and continuity for our readers, authors are encouraged to review and refer to articles previously published in Didactica.

In English language articles, please follow the conventions of British English spelling consistently throughout the manuscript.

3. Review process

When the manuscript is submitted it will be reviewed by the editorial group. If deemed within the scope of the journal and potentially possessing the qualities for publication it will be sent for review by at least two reviewers. The review process is double blinded. The reviewers will review the article and suggest to the editorial group if it should be accepted, accepted with revisions, resubmitted or rejected. Based on these recommendations the editorial group will make their decision. It is the ambition of the editorial group to provide feedback on submitted manuscripts within 4–5 months.

The review will be based on the following criteria:

- Importance and relevance of the paper: in relation to aims and scope of the journal.
- Originality and innovativeness: contribution in relation to prior research.
- Quality and soundness: research review, methodology, validity, ethics.
- Introduction: of the general topic and the context of the study in relation to a Nordic and international readership.
- Structure and argumentation: in the paper as a whole.
- Language and style: proper language, following the instructions for authors.
- Decisions concerning submitted manuscripts cannot be negotiated.

If a paper is accepted with revisions the submitting author will be asked to re-submit within a stated frame of time. Failure to deliver a revised manuscript within this time may result in the manuscript



being rejected. Re-submitted manuscripts will be reviewed by the editorial group and if necessary sent out for further review.

If an article is accepted, it is the sole responsibility of the submitting author to deliver a print ready manuscript in accordance with the journal house style and in high quality language.

Please read the following guidelines carefully. Failure to comply may result in your submission being returned and therefore delayed.

4. Language policy and organization of manuscripts

Didactica promote research in the Norwegian language. However, Didactica is aware that authors may not have Norwegian as a first language. To make the contributions available to a broader audience, contributions can be submitted in English.

Manuscripts should be submitted in Times New Roman font, size 12, with double spacing. Paper size of the document should be in A4-size and not e.g. Letter-size. Use indentation as separator of paragraphs in body text and reference list. Citation in 40 or more words should be formatted as block quotes, i.e. separated from the body text, indented and without citation marks.

The manuscript should include an abstract of 150-200 words, for research articles stating the aim of the article, the methodological and theoretical perspectives adopted and reasons for this selection, and the main findings and conclusions. For magazine articles and book reviews, the abstract should reflect the contents of the contribution.

All abstracts should be in English. The abstract should be followed by 5-7 keywords in English.

Acknowledgements should appear in a separate section, after the main text of the article and prior to the reference list. Footnotes should not be used and endnotes kept to a minimum. Endnotes should appear after the main text and before the acknowledgement section.

The manuscript should be presented with the following order: abstract, keywords, main text, endnotes, acknowledgements, references.

Tables and figures should be designed to fit into a page 150 x 222.3 mm (15 x 22.3 cm) and attached in a separate document. Their preferred location should be indicated in the main text.

References should be in accordance with Didactica guidelines. If these guidelines do not provide information (special cases for example) please consult the sixth edition of the American Psychological Association (APA) system.

Use the author/date system for citations: such as '... (Hagen, 2020)'. When referring to a certain page '... (Hagen 2020, p. 45)' or '... as stated by Hagen (2020, p. 45)'. List the references in alphabetical order at the end of the manuscript.

When referring to multiple authors of the publication refer to all authors the first time and subsequently use 'et al.'. For example, the first time '... (Aakre, Hagen, and Halvorsen, 2020)' and



subsequently '... (Aakre et al., 2020)'. Please note that the names of all authors should be given in the list of references.

If the author is an organisation or institution and there is an accepted acronym, show the entire name the first time it appears in the text with the acronym in parenthesis. Only use the acronym in subsequent appearances. For example, the first time '... (European Commission [EC], 2001)' and the second time '... (EC, 2001)'.

When citing in body text, use single quotation marks rather than double. Remember to provide page numbers to the Reference section in the case the reference is to a published article or to a chapter in a book or a report. When referring to an Internet site please include the date on which you downloaded the material.

Tables and figures should be designed to fit into a page 150 x 222.3 mm (15 x 22.3 cm) and attached in a separate document. Their preferred location should be indicated in the main text.

Tables and figures should be numbered consecutively (i.e. Table 1, Figure 1 etc.) followed by a title (at the end no period), for example: Table 1. Characteristics of focus group participants, 1990-1995 (n = 39). Tables may be reformatted by the publisher to permit more compact typesetting.

Photographs and figures may be supplied in colour, separately, in tif-format and in high contrast glossy print (300 dpi).